



St Stephen in Brannel Parish Council

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21 March 2018

To all Members of Council

Dear Committee Members

You are hereby summoned to a meeting of the Finance & General Purposes Committee to be held in the Brannel Room, Fore Street, St Stephen on Wednesday 28 March 2018 commencing at 7.30 pm for the purpose of transacting the following business.

Yours faithfully,

LCRanger

Linda Ranger
Clerk/RFO

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

Members are reminded that the Council has a general duty to consider the protected characteristics of the 2010 Equalities Act in the exercise of any of its functions:

- 1. Apologies.**
To receive and approve apologies for absence and note apologies not received.
- 2. Declarations of Interest.**
To receive any declarations of interest from Members.
- 3. Dispensation Requests**
The Clerk will consider and report on any requests for dispensation in line with the Council's Code of Conduct 2012.
- 4. Public Participation¹**
Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda.
- 5. Previous Meeting Minutes**
To adopt the minutes of the Finance and General Purposes Committee meeting held on Wednesday 24 January 2018.

¹ Total time allowed will be 15 minutes (limit of 5 minutes per person) which may be varied at the discretion of the Chairman.

6. **Matters arising** – For Information Only.
To note any matters arising from the minutes.
7. **Payment of Accounts**
To approve payment of any urgent accounts.
8. **Grant Applications**
To discuss and agree recommendations on grant applications received.
9. **Grant Policy**
To receive and discuss the revised policy for recommendation to Full Council.
10. **Review of Brannel Room Fees**
To review the current fees for recommendation to Full Council.
11. **Review of Allotment Fees**
To review the current fees for recommendation to Full Council.
12. **Terms of Reference**
To review the Committee Terms of Reference and put any recommendations forward to Full Council.
13. **Upgrade of the Brannel Room**
To discuss and agree upgrading the Brannel Room
14. **Former Sunday School also known as Church Rooms, Nanpean**
To receive quotes for the repairs to the roof and to appoint a contractor to carry out the works.
15. **Information & Answers - For information only**
To receive information including an update on any meetings attended by Members or staff as representatives of the Parish Council.
16. **Confidential Matter(s)**
That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
Rental Review

Committee Members

Cllr Mrs Allsopp (Chair)
Cllr Edmonds
Cllr Mrs Harris
Cllr McLening
Cllr Simpson
Cllr Mrs Tippet
Cllr Wonnacott MBE (Vice Chair)

Substitutes

Cllr Mills
Cllr Sibley